

GENERAL BROWN CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
Regular Meeting
Minutes
July 1, 2015
General Brown Room / Jr.-Sr. High School

The **Regular Monthly Meeting** commenced immediately following the Annual Organizational Meeting

CONSENT AGENDA

A motion for approval of the following items as listed under the CONSENT AGENDA is made by Jamie Lee, and seconded by Sandra Klindt - Motion is approved 7-0.

1. Approval of Minutes:
 - June 8, 2015 - Regular Meeting
2. Approval of Buildings and Grounds requests:
 - BGP gymnasium - June 28, 2015 from 9:00 a.m. to 2:00 p.m. - NYWAY free wrestling clinic
3. Conferences and Workshops:
 - Jennifer Augliano - Jeff-Lewis Association for Counseling Development Meeting - 1000 Islands Harbor Hotel, Clayton - June 5, 2015
 - Bridget Grimm - Jeff-Lewis Association for Counseling Development Meeting - 1000 Islands Harbor Hotel, Clayton - June 5, 2015
 - Joseph O'Donnell - Student-Centered Learning - 1000 Islands Harbor Hotel, Clayton - June 30, 2015
 - Lisa Smith - 2015 Administrative Leadership Conference - Lake Placid - July 7-9, 2015
 - Kathaleen Beattie - 2015 Administrative Leadership Conference - Lake Placid - July 7-9, 2015
 - David Ramie - 2015 Administrative Leadership Conference - Lake Placid - July 8-10, 2015
 - Joseph O'Donnell - 2015 Administrative Leadership Conference - Lake Placid - July 8-10, 2015
 - Cammy Morrison - 2015 Administrative Leadership Conference - Lake Placid - July 8-10, 2015
 - David Ramie - LCI Administrator Training - JLBOCES - July 13, 2015
 - Lisa Smith - LCI Administrator Training - JLBOCES - July 13, 2015
 - Krista Dupee - ELL Symposium - Indian River High School - July 20, 2015
 - Lisa Smith - ESOL Symposium - Indian River High School - July 21-22, 2015
 - John P. Middlestate - School Bus Driving Instructor Training - PISI - E. Syracuse - July 22-24 and 27-28, 2015
 - Jessica Bower - 6-Hour DASA Training - JLBOCES - August 8, 2015
 - David Ramie - Administrator Workshop - Effective Teaching Practices - JLBOCES - November 6 & 20, 2015 and February 19, 2016
4. Financial Reports: May 2015
 - Appropriation Report – All Funds
 - Revenue Report – All Funds
 - Treasurer's Cash Reports
 - Claims Auditor Monthly Reports
 - Approval of General Fund Warrant "A"
 - Approval of Federal Fund Warrant "B"
 - Approval of Food Service Warrant "C"
 - Approval of Trust & Agency Warrant "T"
 - Approval of Extra-Curricular Activity Fund

REGULAR AGENDA

Other Discussion and Action

1. Public Comments - No requests at this time
2. Ongoing Agenda Items:
 - Academic Update: - None at this time
 - Policy Review: - None at this time
3. Board Information - 15 student workers have been hired for summer 2015
4. Board Information - NYSSBA's 96th Annual Convention & Education Expo - Sunday through Tuesday October 18-20, 2015 - Sheraton New York Times Square Hotel, New York City
5. Board Information - General Brown Booster Club Constitution - Mr. Ramie provided an overview of the changes

6. Board Action - Approval is requested for Logan Thompson to participate with the South Jefferson CSD Swim Team as an independent swimmer for the 2015-2016 season, contingent upon the parents signing a statement releasing General Brown CSD from all liability, transportation and equipment costs and any other fees where applicable.
Motion for approval by Sandra Klindt, seconded by Michael Ward, with motion approved 7-0.
7. Board Action - Approval of Jefferson-Lewis School Boards Association dues for the period of July 1, 2015 through June 30, 2016 - \$430, based on current enrollment. (2014-2015: \$430)
Motion for approval by Daniel Dupee, seconded by Jamie Lee, with motion approved 7-0.
8. Board Discussion / Action - Election of delegate and alternate members for the Executive Committee and Legislative Representative of Jefferson-Lewis School Boards Association for the 2015-2016 school year. (2014-2015: Sandra Klindt served as Delegate/Legislative Representative and Brien Spooner as Alternate)
-Nomination of Sandra Klindt as Delegate by Daniel Dupee, seconded by Jeffrey West, with motion approved 6-0 with Mrs. Klindt abstaining
-Nomination of Brien Spooner as Alternate by Jeffrey West, seconded by Jamie Lee, with motion approved 6-0 with Mr. Spooner abstaining.
-Nomination of Sandra Klindt as Legislative Representative by Jeffrey West, seconded by Brien Spooner with motion approved 6-0 with Mrs. Klindt abstaining.
9. Board Action - **BE IT RESOLVED**, that the General Brown Central School District Board of Education takes action to authorize the use of the following for the 2014-2015 fiscal year:
 - \$10,000 - Employee Benefits Accrued Liability Reserve
 Motion for approval by Daniel Dupee, seconded by Brien Spooner, with motion approved 7-0.
10. Board Action - **BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the following resolution is offered by Daniel Dupee, who moved its adoption, and seconded by Sandra Klindt, to wit:
The question of the adoption of the following resolution is duly put to a roll-call vote as follows:

Jeffrey West	Voting	YES
Daniel Dupee II	Voting	YES
Sandra Klindt	Voting	YES
Brien Spooner	Voting	YES
Jamie Lee	Voting	YES
Cathy Pitkin	Voting	YES
Michael Ward	Voting	YES

WHEREAS, the Jefferson Lewis Hamilton Herkimer Oneida BOCES (“BOCES”) received a grant from the New York State Energy Research and Development Authority (“NYSERDA”) to study the feasibility of, and if feasible, to determine the best option for the installation of solar photo voltaic arrays on school and municipal property to reduce those entities electrical energy costs; and

WHEREAS, one of the primary goals of said study is to determine how to structure a solar energy program in such a way that participants in the program will be able to function as a group, as opposed to acting individually, thereby saving additional money by being able to install larger solar arrays and by pursuing, taking advantage of and receiving volume discounts; and

WHEREAS, another primary goal of said study is to determine how best to take advantage of Federal tax credits and Remote Net Metering Credits (RNM) that are presently available to further maximize savings in energy costs; and

WHEREAS, the BOCES has undertaken the aforementioned study, via meeting with, consulting, and/or hiring various solar consultants, solar developers, engineers, legal counsel, energy suppliers, and other related professionals with experience in the solar and utility industries, as well as the State Education Department, to determine a means by which the BOCES, its component districts, and other interested regional municipal entities can best take advantage of their common desire to reduce their electrical energy costs; and

WHEREAS, at a presentation held on June 11, 2015, attended by various school districts and other regional municipal entities interested in the possibility of reducing their electrical energy costs, the BOCES, its legal counsel and its consultants presented the preliminary results of the BOCES study; and

WHEREAS, the preliminary results indicated that the estimated savings per kilowatt hour would be .04 cents, which represented approximately a 40% reduction in present energy costs, and that the best means by which the BOCES, interested school districts and regional municipal entities could take advantage of the potential savings offered by a solar energy program was to form and then join an energy consortium, to be established via an inter-municipal agreement pursuant to Article 5-G of the New York State Municipal Law, the details of which were explained by BOCES legal counsel; and

WHEREAS, it was further explained that the proposed consortium would be an independent entity, managed and controlled by a Board of Directors consisting of a designated representative from each member of the consortium, and an Executive Board elected by the Board of Directors, similar to the Jefferson-Lewis et al Healthcare Plan, rather than being operated by the BOCES; and

WHEREAS, it was further explained that executing the proposed inter-municipal agreement simply preserved an interested entity’s right to participate in the consortium, without committing it to anything further, thereby presenting no risk whatsoever to any interested participant; and

WHEREAS, as a result, the BOCES proposed the formation of the Tri-County Alternative Energy Cooperative (“Co-op,” or “Consortium”), to be controlled as set forth above, which an interested entity could join via the execution of an inter-municipal agreement; and

WHEREAS, the BOCES urged that any interested parties execute the aforementioned agreement in the near future, as time was of the essence in terms of commencing the project in order to meet the December 31, 2016, operational deadline to take full advantage of the tax credits that are presently available; and

WHEREAS, the District is interested in the possibility of reducing its electrical energy costs and is desirous of joining the Consortium to further explore the same.

THEREFORE, BE IT RESOLVED by the Board of Education as follows:

Section 1. The Superintendent is hereby authorized to execute an inter-municipal agreement on behalf of the District, whereby the District will become a member of the Tri-County Alternative Energy Cooperative.

Section 2. This resolution shall take effect immediately.

- 11. Board Action - Approval of Committee on Special Education Reports
Motion for approval by Brien Spooner, seconded by Michael Ward, with motion approved 7-0.

ADMINISTRATIVE REPORTS - For information only

- 12. School Business Official Report

CORRESPONDENCE AND COMMUNICATIONS - For information only

- 13. Correspondence Log

RECOMMENDATIONS AND ACTION

- 14. Board Action - **BE IT RESOLVED** that the General Brown Central School District Board of Education takes action to:

- Increase .5 Music position to 1.0
- Increase .5 Special Education position to 1.0
- Increase .5 Technology position to 1.0
- Increase .5 Family Consumer Science to 1.0
- Add 1.0 Spanish position
- Add 1.0 Art position
- Add 1.0 Health position

Motion for approval by Brien Spooner, seconded by Cathy Pitkin, with motion approved 7-0.

- 15. Board Action - Personnel Changes as listed:

A motion for approval of the following PERSONNEL CHANGES with effective dates as listed under RECOMMENDATIONS AND ACTION is made by Jamie Lee, and seconded by Sandra Klindt. Motion is approved 7-0.

(A) Retirements: None at this time

(B) Resignations as listed:

Name	Position	Effective Date
Kathaleen Beattie	K-12 School Counselor	07/01/2015
Tabatha Lutz	3-Hour Cashier	07/01/2015
Kristina Wheeler	4-Hour Food Service Helper	07/01/2015
George Day	Teacher Assistant	08/01/2015
Elizabeth Lavoie	Teacher Assistant	08/31/2015
Carrie LaSage	English Teacher	08/31/2015
Chad Sidmore	Teacher Assistant	08/31/2015

(C) Appointments as listed:

Name	Position	Annual Salary / Rate of Pay	Probationary Tenure Track Appointment (if applicable)	Effective Date
Kathaleen Beattie	School District Administrator	\$58,500	2-Year Tenure Track	07/01/2015
Tabatha Lutz	6-Hour Food Service Helper	Step 1 \$9,391 annually	N/A	07/01/2015
Kristina Wheeler	3-Hour Cashier	Step 7 \$6,043 annually	N/A	07/01/2015
Carrie LaSage	Library Media Specialist	Step 18 \$60,406 (M+18)	3-Year Tenure Track	09/01/2015
Stephanie Doney	Special Education Teacher	Step 2 \$45,031 (MB+39)	3-Year Tenure Track	09/01/2015
Lindsey Davis	Music Teacher	Step 2 \$42,231 (B+0)	3-Year Tenure Track	09/01/2015
Zachary T. Meier	0.5 FTE Physical Education Teacher	Step 1 \$41,296 (B+0) (prorated to \$20,648)	N/A	09/01/2015
Stephanie Karandy	Spanish Teacher	Step 2 \$45,031 (MB+39)	3-Year Tenure Track	09/01/2015
Sarah Majo	Art Teacher - Recall appointment with accrued sick time reinstated	Step 5 \$48,135 (MB+39)	Previously tenured within the District	09/01/2015
Helen Timerman	0.5 FTE Instrumental Music Teacher	Step 20 \$64,865 (MB+39) (prorated to \$32,433)	N/A	09/01/2015
Renee Powlin	Library Media Specialist	Step 3 \$46,066 (MB+39)	3-Year Tenure Track	09/01/2015
Hannah Cottrell	Family & Consumer Science Teacher	Step 3 \$46,066 (MB+39)	3-Year Tenure Track	09/01/2015
Melissa Zehr	Health Teacher	Step 1 \$43,996 (MB+39)	4-Year Tenure Track	09/01/2015
Elizabeth Lavoie	Substitute Teacher	\$85 per day certified	N/A	09/01/2015
Valerie Halpin	Substitute Teacher	\$85 per day certified	N/A	09/01/2015

(D) PAID Coaching Appointments as listed:

Name	Fall 2015 Sports	Coaching Certification
Phil Jenner	Varsity Boys Soccer	Teacher-Coach*
Malcolm Jones	JV Boys Soccer	Teacher-Coach*
Will Covey	Varsity Girls Tennis	Teacher-Coach*
Doug Black	Varsity Football	Temporary Coaching License 2 nd -4 th Renewal ****
Robert Pickeral	Varsity Football	Temporary Coaching License 2 nd -4 th Renewal ****
Mark Heller	Jr. Varsity Football	Temporary Coaching License 2 nd -4 th Renewal ****
Stephen Barr	Modified Boys soccer	Temporary Coaching License 2 nd -4 th Renewal ****

Coaches possess the following [as mandated by NYSED]:

- Teaching Certificate: Child Abuse / School Violence / DASA / First Aid / CPR / Concussion Workshop / Fingerprint Clearance *
- Temporary Coaching License 2nd-4th Renewal: Child Abuse / School Violence / DASA / First Aid / CPR / Concussion Workshop / Philosophies & Principals / Theories and Techniques [sport specific] / Health Sciences / Fingerprint Clearance ****

16. Board Action - Upon the recommendation of the Superintendent of Schools – WHEREAS, on behalf of the General Brown Central School District, two sets of the following prospective employees' fingerprints for employment have been submitted to SED, along with the signed Consent Form, and a request for conditional clearance. The following employees have received **FINAL CLEARANCE** from SED:

- **Zachary Meier** - Teacher
- **Stephanie Karandy** - Teacher
- **Sarah (Deon) Majo** - Teacher
- **Helen Timerman** - Teacher
- **Renee Powlin** - Teacher
- **Hannah Cottrell** - Teacher
- **Melissa Zehr** - Teacher
- **Gary (Doug) Black** - Coach
- **Robert Pickeral** - Coach
- **Mark Heller** - Coach
- **Stephen M. Barr** - Coach

Motion for approval by Daniel Dupee, seconded by Brien Spooner, with motion approved 7-0.

ITEMS FOR NEXT MEETING Monday, August 10, 2015 - 5:15 p.m. - General Brown Room

17. _____

Motion for Adjournment: There being no further business or discussion, a motion is requested adjourn the regular meeting. Motion for approval by Cathy Pitkin, seconded by Sandra Klindt, with motion approved 7-0. Time: 7:23 a.m.

Respectfully submitted: _____

Debra L. Bennett - District Clerk

- Supporting documents may be found in supplemental file dated July 1, 2015